

MEETING MINUTES

Argyle Parent Advisory Committee (PAC)

Wednesday, September 13, 2023

7:00 pm | Argyle Library

In attendance: Kim Jonat – Principal; Leslie Jaremchuk – PAC Chair; Mark Howard –PAC Vice-Chair; Ian Tatterton - PAC Treasurer; Mary Ann Bell - PAC Secretary; Tara Dowling-Schafer – DPAC Rep, Christine Gray, Tanja Haller – Members at Large

Meeting called to order at 7:02 pm. Quorum confirmed.

- 1. **Welcome and introductions.**
- 2. **Review and approval of May 17, 2023, meeting minutes**

MOTION to approve the May 17, 2023, minutes.
Moved: Leslie Jaremchuk | Seconded: Mark Howard
Carried

3. Treasurer’s Report – Ian Tatterton

Financials (report attached)

Gaming Balance:	\$16,890.22
Gaming Uncommitted	\$ 8,869.22
Operating Balance	\$11,703.99
Operating Uncommitted:	\$11,703.99

- Deposited cheques from Urban Roots Garden Market (\$2.82) and Cobs Bread (\$204.69). *Note: Parents encouraged to frequent both companies and mention Argyle when purchasing.*
- Soccer jerseys (\$462.01)
- Football helmets reconditioning (\$3968.81)
- Scholarships – 3 of 5 rewarded. *Note: PACs are no longer permitted to grant scholarships out of the gaming account. Future scholarships will need to come out of the operating account. Scholarships are rewarded to students by a staff scholarship committee, can be based on pre-determined criteria such as service, academic achievement, relation to an interest group (i.e., child of a physician or student of Italian descent), or students who have applied to particular post-secondary tracks (i.e., trades). Students must apply for scholarships, and in grade 12, scholarship opportunities are presented to the students via Teams, and a scholarship list is maintained by one of the school counsellors.*
- Money held in trust for Argyle Pipers (\$252.50) and Argyle Drama (\$568.50)
- K. Jonat requested that bursary funds allocated to the 2022-23 Grade 8 Cheakamus Retreat, that remain unspent, be rolled over to the 2023-24 grade 8s. It was agreed that this fund can roll year over year.

Financial asks of PAC from teachers, departments and clubs must be submitted to K. Jonat through the appropriate staff sponsor. Staff will be advised that all gaming grant requests need to be submitted by the end of October and decisions will be made at the November PAC meeting.

MOTION to approve the Treasurer's report.

Moved: Leslie Jaremchuk | Seconded: Christine

Carried

4. Administration report – Kim Jonat, Principal

- 2023-2024 school year start-up has been smooth.
- Grade assemblies took place this week to review grade relevant information, expectations and how to get more involved with the school community. Clubs and teams have already had lots of interest.
- 125 staff members, including a new Vice Principal – Tim Ireland.
 - a. Enrollment has increased to 1438 students, which is 100 students more than last year. The largest grade is grade 8, with 313 students, and the smallest is grade 12 with 255 students. The school is at functional capacity, and as such no out of catchment students were admitted. 90 international students are spread across all grades.
- Tutorial time has been changed to “Flex Time” to be more representative of how students are using the time, i.e. For project work, using the gym, using art studio, in addition to accessing assistance from teachers.
- Terry Fox Run – Sep 22 – Rain or shine. Students run or walk 2km. LV Lions put on a hot dog BBQ for students, supported by student council. Each class shortened by about 5 mins that day and students are encouraged to bring “Toonies for Terry” which are donated to the Terry Fox Foundation.
- Grade 12 parent night on September 18 to discuss post-secondary options, scholarships, and grad events.
- Grade 8 retreat is September 27 & 28. Students are divided into 2 groups and spend an extended day (no overnight) at the Cheakamus Centre. The question of why the overnight retreat is no longer happening. K. Jonat responded that it was in part due to cost, the size of the groups and challenges with sleeping arrangements, and logistics of having teachers commit to being away for 3 days.
- Field Update:
 - a. The fence came down around the practice field last week and it is open for use. The field can be booked through Mark Pierce, the school athletic director.
 - b. Outdoor basketball court is open.
 - c. Turf Field is planned to be open in October (date not yet confirmed). The turf and underlay have arrived, but they are waiting on the final grading of the field to be complete. The field will have lighting, 2 concrete pads for containers (football & athletics), drinking fountains, bleachers, and covered team shelters.
 - i. Lined for field hockey, rugby, soccer, and football.
 - ii. The field will be available for school use between 6:30am and 5:30pm, and teams will have to book time. After 5:30 pm, bookings shift to North Van Recreation for community use. There are provisions if the school wants to book a tournament or evening event that they would get priority with ample notice.

- Due to an increase in staff levels, the lower lot has been designated as staff parking only. The upper parking lot is currently closed due to the field construction, but when re-opened will be a student parking lot. In the meantime, students must look for street parking.
- The first late start is coming up next Wednesday, September 27.
- School newsletters are distributed every 2 weeks, starting Friday, September 15.

5. Program Rep Reports

- Music and Drama
 - a. The music department is run by Will Clements (choir) and Andrew Smith (new band teacher).
 - b. They are working out festivals and concert dates, and an exciting Senior Band trip for Spring is in the works.
 - c. Student participation in the arts has finally started to increase post-Covid.
 - d. Drama is running for the first semester but will transition to a club and continue.
- Athletics – Fall & winter sports are gearing up. Some sports have evaluations/tryouts, while others (i.e., cross-country) are open to all.
- The first School Planning Committee (SPC) meeting will take place on November 8 and a parent volunteer is requested. The purpose of the SPC is to look at school priorities of how to work towards making transitions easier and being aware of mental health of students. The group meets a couple of times a year to evaluate goals.

6. Old Business

- Fundraising
 - a. Looking for a parent volunteer for PAC Fundraiser Coordinator. This role will work with K. Jonat and other key staff to to oversee and coordinate all Argyle fundraising efforts to ensure all initiatives are identified at the beginning of the year, and there is no overlap in the schedules. Will be added to the agenda for the October PAC meeting.
 - b. All fundraising requests must be submitted to K. Jonat by the sponsor teachers, not parent volunteers.
 - c. PAC typically runs Purdy's at Christmas and Samosas in April or May. Funds raised support scholarships (\$2500) and staff appreciation lunch (approximately \$1500).
 - d. Cheer has a tentative fundraising plan and will work with Darren Rath to submit to K. Jonat. Cheer representatives asked if corporate logos were permitted on team jackets and/or banners. There is an SD44 policy related to donors, and it depends on who the donor is and the amount. For example, a vape shop would not be permitted to sponsor. Decisions are made on a case-by-case basis.
- It was decided that it's time to update the Argyle PAC website, and the group agreed that it would be a great student project. PAC will reach out to Murray Bulger and Chris Miller of the Digital Media department.

7. New Business

- PAC AGM is October 11. Parents are encouraged to get involved and consider volunteering for a role on the PAC Executive. Information about the AGM and executive roles will be posted.

MOTION to adjourn at 8:30pm

Moved: Leslie Jaremchuk

Seconded: Mary Ann Bell

Upcoming meetings for 2023/24 school year

- October 11 – AGM – the date coincides with the SD44 Kindergarten Orientation Meeting. Please allow extra time for parking.
- November 15
- January 10
- February 21
- April 10
- May 15
- No meeting in June (unless needed)